

Job Description: Substitute Dance Teacher (FT or PT)**School Year: 2020-2021****Job Title:** Classroom Teacher – Arts**Job Status:** Exempt**Reports to:** Artistic Director**Work Calendar:** 60 Days**Primary Function:**

The highly qualified teacher is responsible for the creation and implementation of course content that meets academic and artistic standards for their subject area as determined by the Ohio Department of Education.

Major Responsibilities:

- Promotes TSA's mission, philosophy, and vision.
- Creates lesson plans that meet the content standards as determined by ODE.
- Maintains current subject knowledge and changing standards for content area.
- Presents effective lessons that address the needs of all learners.
- Creates meaningful assessments and report student progress regularly.
- Reflects to make adjustments e.g. remediation, modifications, and enrichment learning activities based on assessment data and student learning styles.
- Maintains effective classroom management.
- Strives to develop good rapport with students, staff, and parents.
- Maintains open and effective communication; relays accurate information.
- Keeps stakeholders informed about emerging issues.

Qualifications: (education / software/ health and safety)

- Undergraduate degree required with minimum 30 credit hours in dance at undergraduate level.
- Dance or Physical Education Teaching License preferred.
- Professional dance or choreography experience preferred.
- Expertise in various dance styles, Ballet and Modern preferred.
- Technologically proficient in basic database and/or office software.
- Conscientious and assumes responsibility for own work performance.
- Possesses high moral character and good attendance record.
- Meets all state-mandated health and safety requirements.
- Effective organizational, planning, and project management skills.
- A record free of criminal violations that would prohibit public school employment.
- Complies with drug-free workplace policy.

Personal Characteristics and Skills:

- Maintains respect at all times for confidential information.
- Acknowledges personal accountability for decisions and conduct.
- Averts problem situations and intervenes to resolve conflicts.
- Effectively uses listening, observation, reading, verbal, nonverbal, and writing skills.
- Organizes tasks and manages time effectively to meet deadlines.
- Shows sound professional judgment, respect, and kindness towards administrators, staff, teachers, students, parents, and community members.

Other Duties and Responsibilities:

- Complies with TSA Board Policies as well as supervisory and/or administrative directives.
- Attends as many school events in support of TSA students as possible.
- Performs other specific job-related duties as directed.
- Performs occasional off-site and evening/weekend responsibilities. (
- Serves as a positive role model to students and positive representative of TSA to the community.